

**Regional Phase I MS4 NPDES Permit
Order No. R4-2021-0105
NPDES No. CAS004004**

**Annual Report Form
Reporting Year 23-24**

Sections 2-8 of this form include items to be reported individually by each Permittee for this reporting year unless otherwise indicated.

Permittee Name	City of Ojai
Permittee Program Contact	Lindy Palmer
Title	Public Works Director
Address	408 S. Signal Street
City	Ojai
Zip Code	93023
Phone	(805) 646-5581 ext. 222
Email	Lindy.Palmer@ojai.ca.gov

2. Legal Authority and Certification

Complete the items on this page.

2.1 Answer the following questions on Legal Authority [Order – VI.B.2].

Question	Yes	No
Is there a current statement certified by the Permittee's chief legal counsel that the Permittee has the legal authority within its jurisdiction to implement and enforce each of the requirements contained in 40 CFR § 122.26(d)(2)(i)(A-F) and the Order?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has the above statement been developed or updated within this reporting year? If yes, attach the updated legal authority statement to this report.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2.2 Complete the required certification below [Attachment D – V.B.5].

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of either a principal executive officer, ranking elected official, or by a duly authorized representative of a principal executive officer or ranking elected official. A person is a duly authorized representative only if:

- The authorization is made in writing by a principal executive officer or ranking elected official.
- The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company. (A duly authorized representative may thus be either a named individual or any individual occupying a named position.)
- The written authorization is submitted to the Regional Board.

If an authorization of a duly authorized representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization will be submitted to the Regional Board prior to or together with any reports, information, or applications, to be signed by an authorized representative.

Signature

Lindy Palmer

Title Public Works Director

Date 12/13/2024

3. Program Expenditures

Complete the following items in this section.

3.1 Source(s) of funds used in this reporting year, and proposed for the next reporting year, to meet necessary expenditures on the Permittee's stormwater management program [Order – VI.C.2].

General Fund, CIP Fund and Ventura County Benefit Assessment Program

3.2 Complete the table below on program expenditures for this reporting year [Attachment D – VII.A.5]. Enter “0” for any fields that do not apply.

Category		Capital Expenditures ¹	Land Costs	Personnel Cost	Consultant (s) Cost	Overhead Costs	Construction Costs	Permit(s), Operation, and Maintenance (O&M) Costs	Total Expenditures for this Reporting Year	Program Budget for Next Reporting Year
(1) Program Management²				\$14,781.33	\$919.00	\$1,120.00	\$4,131.00	\$32,191.00	\$53,142.33	\$83,753.00
(2) NPDES MS4 Permit Fees										
(3) Minimum Control Measures (MCMs)	PIPP			\$251.00	\$971.00				\$1,222.00	\$2,175.00
	Industrial / Commercial Facilities Program									
	Planning & Land Development Program³									
	Construction Program			\$755.37					\$755.37	
	Public Agency Activities Program									
	IDDE Program			\$1,510.75					\$1,510.75	
	Additional Institutional BMPs / “Enhanced” MCMs									

¹ Exclude land costs.

² Including but not limited to program management plans, mail, legal support, travel, conferences, printing, producing manuals and handbooks, annual/semi-annual reporting, development and maintenance of any electronic databases required by this permit including GIS, and other non-labor costs.

³ Including but not limited to environmental review, development project approval and verification, and permitting and licensing costs specific to the provisions of the Order that are beyond the scope of a normal plan review, permitting, and inspection process.

Category		Capital Expenditures ¹	Land Costs	Personnel Cost	Consultant (s) Cost	Overhead Costs	Construction Costs	Permit(s), Operation, and Maintenance (O&M) Costs	Total Expenditures for this Reporting Year	Program Budget for Next Reporting Year
(4) TMDL Implementation Plan / Watershed Management Program Development⁴				\$360.00	\$1,412.00				\$1,772.00	\$1,929.00
(5) Projects⁵	Distributed Projects and Green Streets									
	Regional Projects									
	Other Structural BMPs									
(6) Trash Compliance	Trash TMDLs⁶									
	Discharge Prohibitions - Trash⁷						\$14,980.00		\$14,980.00	\$15,000.00

⁴ Include costs for development and/or revision of Implementation Plans (e.g., TMDL Implementation Plan, Watershed Management Programs including Reasonable Assurance Analysis). Specify which plans these are in Section 3.3.

⁵ If a Permittee is implementing a project collaboratively, the Permittee should only include the portion of the project cost that it is assuming.

⁶ Includes full capture, partial capture, and institutional controls used to comply with trash TMDLs.

⁷ Includes full capture, partial capture, and institutional controls used to comply with Statewide Trash Provisions.

Category		Capital Expenditures ¹	Land Costs	Personnel Cost	Consultant (s) Cost	Overhead Costs	Construction Costs	Permit(s), Operation, and Maintenance (O&M) Costs	Total Expenditures for this Reporting Year	Program Budget for Next Reporting Year
(7) Monitoring	Monitoring Plan Development ⁸			\$303.00	\$385.00				\$688.00	\$242.00
	Outfall and Receiving Water Quality Monitoring	\$73.00		\$1443.00	\$2,050.00	\$12.00			\$3,578.00	\$5,767.00
	BMP Effectiveness Monitoring									
	Regional Studies ⁹			\$543.00	\$1,606.00				\$2,149.00	\$3,222.00
	Special Studies ¹⁰									
(8) Other ¹¹				\$672.40					\$672.40	\$624.00
TOTAL		\$73.00		\$20,619.85	\$7,343.00	\$1,132.00	\$19,111.00	\$32,191.00	\$80,469.85	\$112,712.00

3.3 Additional Information: Please add any additional comments on stormwater expenditures below.

(7) Monitoring-Regional Studies includes SMC/SCCWRP membership costs

(8) Other-Includes personnel time related to Implementation Agreement renewal

⁸ Includes costs to develop and/or revise monitoring plans (e.g., TMDL Monitoring Plan, IMP, CIMPs, non-stormwater screening and monitoring program). Specify which plans these are in Section 3.3.

⁹ Includes costs to comply with Part X (Regional Studies) of the Attachment E-MRP.

¹⁰ Includes costs to comply with Part XI (Special Studies) of the Attachment E-MRP.

¹¹ Enter costs in this table but specify what this "Other" category consists of in Section 3.3.

4. Non-Stormwater Discharge Prohibitions

Complete the following items in this section.

- 4.1 Provide an assessment of the effectiveness of the Permittee's control measures in effectively prohibiting non-stormwater discharges into the MS4 to the receiving water [*Order – III.A*].

The City of Ojai prohibits non-stormwater discharges through multiple city ordinances. The City also has an Illicit Connection/Illicit Discharge program in place, with a progressive enforcement response plan. Public Works and City staff investigate illicit discharges immediately of being reported. Staff provides outreach material during illicit discharge investigations to the responsible party to prevent reoccurrences, and performs follow-up inspections to ensure discharges have been halted and cleaned. All investigations are tracked and stored in an electronic database.

- 4.2 Describe sources of non-stormwater discharges determined to be a NPDES permitted discharge, a discharge subject to CERCLA, a conditionally exempt non-stormwater discharge, or entirely comprised of natural flows [*Order - III.A.2*].

Conditionally exempt non-stormwater discharges that occur in the City of Ojai include water line flushing, landscape irrigation, diverted stream flows, rising ground waters, uncontaminated ground water infiltration (as defined at 40 C.F.R. 35.2005(20)) to separate storm sewers, uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential or non-commercial car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, street wash water, discharges or flows from fire fighting activities and other types of discharge approved by the Executive officer of the Regional Board.

- 4.3 Check all that apply [*Order – III.A.4*].

There has been non-stormwater discharge(s) to an ASBS	<input type="checkbox"/>
The non-stormwater discharge(s) to the ASBS caused or contributed to an exceedance receiving water limitations, WQBELs, water quality objectives in Chapter II of the Ocean Plan, or an undesirable alteration in natural ocean water quality in an ASBS	<input type="checkbox"/>
Additional BMPs were implemented to address the exceedances above	<input type="checkbox"/>

- 4.4 If you had non-stormwater discharge(s) to an ASBS that caused or contributed to an exceedance receiving water limitations, WQBELs, water quality objectives in Chapter II of the

Ocean Plan, or an undesirable alteration in natural ocean water quality in an ASBS, describe what additional BMPs were implemented to address these exceedances. How effective were those BMPs in addressing the exceedances? [Order - III.A.4.b]

N/A- There are no known sources discharging to ASBS.

4.5 Did you develop and implement procedures to ensure that a discharger, if not a named Permittee in this Order, fulfilled the requirements of Part III.A.5.a.i-vi? If so, provide a link to where the procedures may be found or attach to this Annual Report [Order – III.A.5.a].

https://library.gcode.us/lib/ojai_ca/pub/municipal_code/item/title_5-chapter_12

4.6 Did you organize and maintain records of all notifications, local permits, and non-stormwater discharges greater than 100,000 gallons in an electronic database? (Yes or No) [Order – III.A.5.b]

yes

4.7 Did you determine that any of the conditionally exempt non-stormwater discharges, with the exception of essential non-stormwater discharges, identified per Part III.A.5.c of the Order is a source of pollutants that causes or contributes to an exceedance of applicable receiving water limitations and/or water quality-based effluent limitations? If so, how many of the conditionally exempt non-stormwater discharges in Part III.A.3.b of the Order did you determine to be sources of pollutants that caused or contributed to an exceedance of receiving water limitations or WQBELs? If you made that determination, which type(s) of non-stormwater discharges in Part III.A.3.b were sources of pollutants? [Order – III.A.6]

The City has not determined that any of the conditionally exempt non-stormwater discharges to be a source of pollutants that cause or contribute to an exceedance of an applicable limitation and/or water-quality based effluent limitation.

4.8 If you answered yes to the question 4.7 above, check all that apply [*Order – III.A.6*].

Effectively prohibit the non-stormwater discharge into the MS4	<input type="checkbox"/>
Impose conditions in addition to those in Table 5 of the Order, subject to approval by the Los Angeles Water Board Executive Officer, on the non-stormwater discharge such that it will not be a source of pollutants	<input type="checkbox"/>
Require diversion of the non-stormwater discharge to the sanitary sewer	<input type="checkbox"/>
Require treatment of the non-stormwater discharge prior to discharge to the receiving water	<input type="checkbox"/>

5. Non-Stormwater Outfall Screening and Monitoring

Complete the following items in this section.

5.1 Complete the tables below regarding your Non-Stormwater Outfall-Based Screening and Monitoring Program [Attachment E – VII].

Receiving Water	No. of Outfalls within your Jurisdiction	No. of Outfalls Screened during this Reporting Year	No. of Screening Events During This Reporting Year	Outfalls with Significant Non-Stormwater Discharges ¹²			
				Total Confirmed	Total Abated	Total Attributed to Allowable Sources ¹³	Total Being Monitored
[Senor Canyon]	1	0	0	N/A	N/A	N/A	N/A
(add rows as needed)							
Total	1	0	0	N/A	N/A	N/A	N/A

Method of Abatement	Total No.
Low Flow Diversion (LFD)	N/A
Illicit Discharges Eliminated	N/A
NPDES Permitted	N/A
Retention	N/A
Discharge No Longer Observed	N/A
Other (describe in Section 5.3)	N/A

5.2 Los Angeles County Permittees: Did you consider dry weather receiving water monitoring data downstream of the outfalls and other relevant information to determine if re-screening is necessary for any of the previously screened outfalls that did not have significant non-stormwater discharge? If so, explain how many outfalls require re-screening and when re-

¹² "Significant Non-Stormwater Discharges" as identified by the Permittee per Part VII.B of the Attachment E - MRP.

¹³ "Allowable Sources" refers to the discharges exempt from the Prohibition of Non-Stormwater Discharges listed in Part III.A.2 of the Order.

screening will be completed. If applicable, describe any changes made to the program [Attachment E – VII.D.2].

N/A

5.3 Additional Information. If desired, provide additional information regarding Non-Stormwater Outfall Screening and Monitoring.

During this reporting period, the City of Ojai has not yet initiated the Non-Stormwater Outfall-Based Monitoring requirements as described in the Regional MS4 Permit.

6. Minimum Control Measures

Complete the following items in this section.

6.1 General Provisions [Order – VIII.A.3]

Did you train all your employees in targeted positions (whose interactions, jobs, and activities affect stormwater quality) on the requirements of the Minimum Control Measures in this Order, or did you ensure contractors performing privatized/contracted municipal services are appropriately trained to: (a) Promote a clear understanding of the potential for activities to pollute stormwater, (b) Identify opportunities to require, implement, and maintain appropriate BMPs in their line of work? (Yes or No)

Yes. PW Inspector who supervises stormwater quality was trained in MCM's in this order. City Contractors are held responsible for providing their own proper training which also includes prevention of pollution to stormwater with the utilization of BMP's and continued BMP maintenance.

6.2 Public Information and Participation Program [Order - VIII.D]

Complete the following item regarding the Public Information and Participation Program.

- 6.2a) Summarize opportunities created for public engagement in stormwater planning and program implementation to raise public awareness of stormwater program benefits and needs (e.g., *Don't Trash California* campaign). Note whether activities were performed by the jurisdiction or as part of a watershed, regional, or county-wide group [VIII.D.3.a].

Please refer to the WPD Annual Report submittal for Countywide efforts. Included in the report are summarized efforts completed by the City of Ojai.

- 6.2b) Summarize educational activities and public information activities to facilitate stormwater and non-stormwater pollution prevention and mitigation. What pollutants were targeted? What audiences were targeted? Note whether activities were performed by the jurisdiction or as part of a watershed, regional, or county-wide group [VIII.D.3.b].

Please refer to the WPD Annual Report submittal for Countywide efforts. Included in the report are summarized efforts completed by the City of Ojai.

- 6.2c) In selecting targeted pollutants for public information/education topics, did you consider the proper management and disposal of (1) vehicle wastes (e.g., used oil, used tires); (2) household waste materials (i.e., trash and household hazardous waste, including personal care products, pharmaceuticals, and household cleaners); (3) pesticides, herbicides, and fertilizers; (4) green waste; and (5) animal wastes? (Yes or No) If no, what other materials were considered? [VIII.D.3.b.i]

Yes. Please refer to the WPD Annual Report submittal for Countywide efforts. Included in the report are summarized efforts completed by the City of Ojai.

6.2d) Which of the following methods were selected to distribute public information/ educational materials? [VIII.D.3.b.ii]

Category	Yes	No
Internet-based platforms (e.g., stormwater websites, social media websites and applications)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commercial points-of-purchase (e.g., automotive parts stores, home improvement centers/ hardware stores/ paint stores, landscape / gardening centers, pet shops)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Schools (K- 12)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Radio/television	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community events	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>

6.2e) Did you document and track information on the implemented Public Information and Participation activities including activity, date(s), method of dissemination, targeted behavior, targeted pollutant, targeted audience, culturally effective method(s), other information necessary for the metrics identified in Part VIII.D.4.a of the Order, and metric for measuring effectiveness? (Yes or No) [VIII.D.4.b]

Please refer to the WPD Annual Report submittal for Countywide efforts. Included in the report are summarized efforts completed by the City of Ojai.

6.2f) What metrics did you use to measure the effectiveness in achieving the objectives of the Public Information and Participation Program? Considering those metrics, is your Public Information and Participation program effective? Explain [VIII.D.4.a].

Please refer to the WPD Annual Report submittal for Countywide efforts. Included in the report are summarized efforts completed by the City of Ojai.

6.2g) Additional Information. If desired, provide additional information regarding implementation of the Public Information and Participation Program.

N/A

6.3 Industrial and Commercial Facilities Program [Order – VIII.E]

Complete the following items regarding the Industrial and Commercial Facilities Program.

6.3a) Watershed-Based Inventory:

Question	Yes	No
Have you updated your watershed-based inventory or database of all industrial and commercial facilities within your jurisdiction that are critical sources ¹⁴ of stormwater pollution identified in Part VIII.E.2 of the Order (inventory shall be updated at least once every 2 years)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

6.3b) If you answered yes to question 6.3a above, what is the total number of facilities in your inventory list?

N/A

6.3c) If you answered no to question 6.3a above, when will you update the inventory list?

Fiscal year 2024-2025

6.3d) Commercial Facilities [VIII.E.3]:

¹⁴ Part VIII.E.2.a of the Regional MS4 Permit summarizes “critical sources” to be tracked.

Question	Response
In implementing the Outreach Program, how many commercial facilities did you reach out to during this reporting year?	N/A
In implementing the Business Assistance Program, how many commercial facilities did you assist during this reporting year?	N/A
How many commercial facilities did you inspect during this reporting year?	N/A
Of the commercial facilities inspected during this reporting year, how many were the first, second, third, etc. round of inspections? For example, report x number of first-round inspections, y number of second-round inspections, z number of third-round inspections, etc. Each round of inspections corresponds to the requirement to conduct an inspection every two years.	N/A
How many of the total commercial facility inspections had stormwater violation(s) during this reporting year?	N/A

6.3e) Industrial Facilities [VIII.E.4]:

Question	Response
How many facilities from question 6.3b are industrial facilities with SIC codes that require enrollment in the IGP? (in this reporting year)?	N/A
How many industrial facilities did you report to the Los Angeles Water Board as non-filers during this reporting year?	0
In implementing the Business Assistance Program, how many industrial facilities did you assist during this reporting year?	N/A
How many Industrial facilities did you inspect during this reporting year?	N/A
Of the industrial facilities inspected during this reporting year, how many were the first, second, third, etc. round of inspections? For example, report x number of first-round, y number of second-round, and z number of third-round, etc. Each round of inspections corresponds to the requirement to conduct an inspection every two years.	N/A
How many of the total industrial facility inspections had stormwater violation(s) during this reporting year?	0

6.3f) Enforcement Actions: Describe the number and nature of any enforcement actions taken related to the industrial and commercial facilities program [VIII.E.6].

N/A

6.3g) Additional Information. If desired, provide additional information regarding implementation of the Industrial and Commercial Facilities Program.

N/A

6.4 Planning and Land Development Program [VIII.F]**Complete the following items regarding the Planning and Land Development Program.**

- 6.4a) Priority Development Projects: Complete the table below for Priority Development Projects as of the end of this Reporting Year [VIII.F.1].

Development Type	Number of Priority Development Projects Completed During This Reporting Year	Number of Priority Development Projects In-Progress
New Development	N/A	N/A
Redevelopment	N/A	N/A

- 6.4b) Use of Alternative Compliance Measures for Priority Development Projects. Provide the number of Priority Development Projects completed during this Reporting Year that utilized alternative compliance measures per Part VIII.F.4.b of the Order.

Category	Number of Projects
On-site Biofiltration	N/A
On-site Flow-based BMPs	N/A
Off-site Infiltration	N/A
Groundwater Replenishment Projects	N/A
Off-site Retrofit Projects	N/A
Other	N/A

- 6.4c) Exemptions to Priority Development Project Performance Requirements. If the Permittee is implementing an approved Local Ordinance Equivalence or an approved Regional Stormwater Mitigation Program per Part VIII.F.1.c, describe the area covered by these exemptions; and the number and names of Priority Development Projects that were exempted from the Order's Priority Development Project Structural BMP Performance Requirements.

N/A

- 6.4d) Priority Development Project Greater Than 50 Acres. If applicable, provide information on any Priority Development Projects with a project area greater than 50 acres that were completed during this Reporting Year or are currently in-progress. Information should include the name and location of the project(s) and whether the project(s) are new development or redevelopment.

N/A

- 6.4e) Hydromodification Management: If applicable, provide information on the name, location, and nature of any projects requiring hydromodification controls that were completed or in-progress within this Reporting Year [VI.F.2].

N/A

- 6.4f) Exemptions to Hydromodification Controls: Are there any areas where assessments of downstream channel conditions and proposed discharge hydrology indicate that adverse hydromodification effects to beneficial uses of Natural Drainage Systems are unlikely, per Part VIII.F.2.b? If so, what are the numbers and names of the New Development and Redevelopment projects exempt from implementation of hydromodification controls?

N/A

- 6.4g) Tracking, Inspection and Enforcement of Post-Construction BMPs: Describe the number and nature of any enforcement actions taken related to the planning and land development program [VIII.F.3.c.v]. **Provide information for 6.4g in Section 6.4h**

Question	Yes	No
Does your program implement a GIS or other electronic system for tracking Priority Development Projects and Hydromodification Management Projects that at a minimum contains all the information required by Permit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does your program inspect all Priority Development Projects and Hydromodification Management Projects upon completion of construction and prior to issuance of occupancy certifications to ensure proper installation of post-construction BMPs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- 6.4h) Additional Information. If desired, provide additional information regarding implementation of the Planning and Land Development Program.

N/A

6.5 Construction Program [Order – VIII.G]

Complete the following items regarding the Construction Program.

- 6.5a) Complete the table below. Only report numbers for sites less than 1 acre.

Question	Response
How many new sites of less than one acre commenced their activities during this reporting year?	25
How many sites of less than one acre did you inspect during this reporting year?	25

Question	Response
How many (if any) of the sites from the previous question had a BMP violation [VIII.G.4.b]?	0

6.5b) Complete the table below. Only report numbers for sites 1 acre or greater and construction sites less than 1 acre that are part of a common plan of development totaling 1 acre or greater.

Question	Response
What is the date of the latest update made to the site inventory [VIII.G.5.b]?	N/A
How many new sites of 1 acre or greater commenced their activities during this reporting year?	N/A
How many sites of 1 acre or greater did you report to the Los Angeles Water Board as non-filers [VIII.G.5.a]?	0
How many post-construction plans were reviewed during this reporting year [VIII.G.5.a]?	N/A
How many of the plans from the previous question were approved during this reporting year?	N/A
How many (if any) sites of 1 acre or greater did you inspect during this reporting year [VIII.G.5.c]?	N/A
How many (if any) of the inspected sites were in violation of construction BMPs?	0
How many (if any) of the inspected sites were in violation of post-construction plans?	0
How many of the sites from the previous two questions were reported to the Los Angeles Water Board along with an inspection report?	0

6.5c) Enforcement Actions: Describe the number and nature of any enforcement actions taken related to the development construction program [VIII.G.6].

N/A

6.5d) Additional Information. If desired, provide additional information regarding implementation of the Construction Program.

Additional information can be found on the attached Construction MCM's.

6.6 Public Agency Activities Program [VIII.H]

Complete the following items regarding the Public Agency Activities Program.

6.6a) Answer the following questions regarding the Public Agency Activities Program.

Question	Response
Did you maintain an updated inventory or database of all your owned or operated (i.e., public) facilities and activities within your jurisdiction that are potential sources of stormwater pollution? [VIII.H.2]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
For the above inventory, what is the date of the latest update [VIII.H.2.c]?	N/A
How many treatment control BMPs including post-construction control treatment BMPs do you own? [VIII.H.2.b.v]	0
For the above, how many inspections were conducted during this reporting year? [VIII.H.3.e]	14
How many storm drain inlets do you own?	172
How many of the above are labeled with a legible "no dumping" message? [VIII.H.6.c.i]	172
Did you inspect the legibility of all the stencils or labels nearest each inlet prior to the wet season during this reporting year? [VIII.H.6.c.ii]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes for the above, how many illegible stencils and labels were recorded?	N/A
For the illegible stencils and labels recorded above, how many were re-stenciled and re-labeled within 180 days of inspection? For those not re-stenciled and re-labeled, explain why not. [VIII.H.6.c.iii]	N/A
Did you visually monitor owned open channels and other drainage structures for trash and debris at least annually? [VIII.H.6.d.i]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
How many miles of open channels do you own?	2
Did you remove trash and debris from your open channels a minimum of once per year before the wet season? [VIII.H.6.d.ii]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
How many parking lots exposed to stormwater do you own that meet either criteria listed in Part VIII.H.9?	0
Did you inspect Permittee-owned parking lots exposed to stormwater that meet either criteria listed in Part VIII.H.9 at least twice per month?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
For the above, how many inspections were conducted during this reporting year? [VIII.H.9]	0
For the owned parking lots exposed to stormwater, how many cleanings were conducted in total for this reporting year? [VIII.H.9]	N/A

6.6b) Street Sweeping: Complete the table below [VIII.H.8].

	Total Miles of Street¹⁵ in Priority Category	Frequency of Street Sweeping (e.g., Twice a Month, Monthly, Annually)	Additional Notes
Priority A	N/A	2X Month	N/A
Priority B	N/A	2X Month	N/A
Priority C	N/A	2X Month	N/A

Street sweeping completed every other Tuesday.

6.7 Illicit Discharge Detection and Elimination (IDDE) Program [Order – VIII.I]

Complete the following items regarding the Illicit Discharge Detection and Elimination Program.

- 6.7a) IDDE Investigations: Complete the table below. Include illicit discharges detected through other inspection programs.

	Number of Reported Illicit Discharges	Number of Investigations	Number Eliminated	Number Permitted or Exempt	If Not Eliminated or Permitted / Exempt, Explain.
Illicit Discharges	2	2	2	0	N/A

- 6.7b) Enforcement Actions: Describe the number and nature of any enforcement actions taken related to illicit discharge detection and elimination program [Order – VIII.I.7].

Two illicit discharges recorded in the 2023-2024 reporting year. One reported discharge was due to artesian ground water contaminated with natural crude oil being pumped out into the Stormdrain system unknowingly. Reported to the County of Ventura, Environmental Health Department and the Office of Emergency Services. The other illicit discharge was an overflow of contaminated water due to construction activities.

- 6.7c) What means were provided to the public for public reporting of illicit discharges and other water quality impacts from stormwater and non-stormwater discharges into or from MS4s? [VIII.I.6]

¹⁵ Permittees shall report the length of street swept in the “total miles of street” and/or “total curb miles of street”, depending on data availability.

Category	Yes	No
Telephone hotline	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Email address	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Web-based form / reporting portal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

6.7d) Did you document all public reports of illicit discharges and track all investigations? If no, explain why. [Order – VIII.1.8]

Yes.

6.7e) Additional Information. If desired, provide additional information regarding implementation of the Illicit Discharge Detection and Elimination Program.

N/A

7. Trash Reporting

Complete the following items in this section.

7.1 Trash TMDL Compliance [Order – IV.B.3]

- 7.1a) If you are subject to Trash TMDLs, complete and attach the provided “Trash TMDL Reporting Forms” in Attachment I of the Order for each applicable Trash TMDL. Report your compliance with the applicable interim and/or final Effluent Limits for trash below. If compliance with the applicable interim and/or final Effluent Limits for trash has not been achieved, explain why.

N/A

- 7.1b) Mark the compliance approach you have implemented for any applicable Trash TMDLs.

- ☐ Full Capture Systems
☐ Mass Balance
☐ Scientifically Based Alternative
☐ Minimum Frequency of Assessment and Collection

- 7.1c) Complete the table below regarding the catch basins within your jurisdiction.

	Retrofitted with Full Capture Systems	Retrofitted with Partial Capture Devices	Retrofitting Infeasible	Not Retrofitted	Total Number of Catch Basins within Jurisdiction
Owned	N/A	N/A	N/A	N/A	N/A
Not Owned	N/A	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A	N/A

N/A

- 7.1d) If relying on full capture systems, are the maintenance records of the full capture systems within your jurisdiction up-to-date and available for inspection by the Los Angeles Water Board? [Order – IV.B.3.b.i.(c)]

N/A

- 7.1e) If implementing a Plastic Pellet Monitoring and Reporting Plan (PMRP), report any known spills (including names and locations) from preproduction plastic (i.e., plastic pellet) generating, transfer, processing, and storage facilities within this reporting year, explain the actions taken for cleanup, and describe the measures taken to prevent future incidents.

N/A

- 7.1f) If implementing a PMRP, how many new preproduction plastic generating, transfer, processing, and storage facilities have been added in Permittee's jurisdiction within this reporting year that have not been addressed in the PMRP?

N/A

7.2 **Trash Discharge Prohibitions Compliance [Order – III.B]**

7.2a) For areas not addressed by a Trash TMDL, and for Permittees that have regulatory authority over Priority Land Uses (PLUs) or Designated Land Uses, indicate the compliance method that was selected in response to the Los Angeles Water Board's 13383 Order issued on August 18, 2017 as the method to comply with the prohibition of discharge in PLUs within Permittee's jurisdiction.

- ☐ Track 1 (Complete items 7.2b – 7.2e)
☐ Track 2 (Complete items 7.2f – 7.2l)

7.2b) If using Track 1 compliance, complete the table below regarding the catch basins within PLUs, designated land uses, and equivalent alternate land uses in your jurisdiction.

	Retrofitted with Full Capture Systems	Retrofitting Infeasible	Not Retrofitted	Total Number of Catch Basins within Jurisdiction
Owned	14	0	46	60
Not Owned	0	0	0	0
Total	14	10	46	60

16 full capture devices installed in reporting year 2023-2024

7.2c) If using Track 1 compliance, complete and attach the "Trash Discharge Prohibitions Reporting Form" provided in Attachment I of the Order for PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction.

Attachment I "Trash Discharge Prohibitions" for the City of Ojai attached below.

7.2d) If using Track 1 compliance, provide a map showing the location and drainage area in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction served by full capture systems.

Map provided below along with Attachment I.

7.2e) If using Track 1 compliance, did you properly operate and maintain all full capture systems in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction?

Yes

7.2f) If using Track 2 compliance, complete the table below regarding the catch basins within PLUs, designated land uses, and equivalent alternate land uses in your jurisdiction.

	Retrofitted with Full Capture Systems	Retrofitted with Partial Capture Devices	Not Retrofitted	Total Number of Catch Basins within Jurisdiction
Owned	N/A	N/A	N/A	N/A
Not Owned	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A

N/A

7.2g) If using Track 2 compliance, provide a map of the location and drainage area in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction served by full capture systems, multi-benefit projects, other treatment controls, and/or institutional controls.

N/A

7.2h) If using Track 2 compliance, did you properly operate and maintain all full capture systems, multi-benefit projects, treatment controls, and/or institutional controls in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction?

N/A

7.2i) If using Track 2 compliance, explain what type of and how many treatment controls, institutional controls, and/or multi-benefit projects have been used and in what locations?

N/A

7.2j) If using Track 2 compliance, what is the effectiveness of the total combination of treatment controls, institutional controls, and multi-benefit projects employed? Explain the metric to measure the effectiveness.

N/A

7.2k) If using Track 2 compliance, explain whether the amount of trash discharged from the MS4 decreased from the previous year. If so, by how much? If not, explain why. To determine the amount of trash discharged from the MS4 and to report on progress towards achieving the interim/ final compliance, provide the results of the trash levels using the methodology identified in the Trash Implementation Plan (e.g., Visual Trash Assessment Approach or other equivalent trash assessment methodology).

N/A

7.2l) If using Track 2 compliance, explain whether the amount of trash in the MS4's receiving water(s) decreased from the previous year. If so, by how much? If not, explain why.

N/A

8. Additional Information (Optional)

Provide any additional information in this section.

You may use this section to report any additional information not specified in Sections 2-7 such as information better presented outside of the report form structure, data limitations that prevented the required information from being obtained, and additional detailed summary table describing control measures.

N/A

**Compliance Summary Report:
Certified Full Capture Systems**

Reporting Year: 2023-24

Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7	Col. 8	Col. 9	Col. 10	
Reporting Year	Total Area	Total Area Served by FCSs	Percentage of Area Served by FCSs	Total # CBs	Total # CBs Served by FCSs	Percentage of CBs Served by FCSs	Required Trash Abatement (%)	Compliance	Comments	
15-Dec-2022			#DIV/0!	172	0	0%				
15-Dec-2023			#DIV/0!	60	0	0%				
15-Dec-2024			#DIV/0!	60	14	23%				
15-Dec-2025			#DIV/0!			#DIV/0!				
15-Dec-2026			#DIV/0!			#DIV/0!	50%	#DIV/0!		
15-Dec-2027			#DIV/0!			#DIV/0!				
15-Dec-2028			#DIV/0!			#DIV/0!				
15-Dec-2029			#DIV/0!			#DIV/0!				
15-Dec-2030			#DIV/0!			#DIV/0!	100%	#DIV/0!		
Notations:										
Form	Either report compliance using Priority Land Use (PLU), designated land uses, and equivalent alternate land use areas served by FCSs (Columns 2 through 4) and/or number of catch basins in PLU, designated land uses, and equivalent alternate land use areas served by FCSs (Columns 5 through 7). Continue to add to this form for each annual reporting period.									
Column 1:	Reporting Year: The reporting year per Attachment E- Part XIV.A									
Column 2:	Total PLU, designated land uses, and equivalent alternate land use area of jurisdiction (square kilometers)									
Column 3:	Total PLU, designated land uses, and equivalent alternate land use area of jurisdiction served by FCSs (square kilometers)									
Column 4:	Percentage of PLU, designated land uses, and equivalent alternate land use area of jurisdiction served by FCSs (Col. 4/Col. 3)									
Column 5:	Total number of catch basins (CBs) in PLUs, designated land uses, and equivalent alternate land use within jurisdiction									
Column 6:	Total number of catch basins (CBs) in PLUs, designated land uses, and equivalent alternate land use served by FCSs within jurisdiction									
Column 7:	Percentage of CBs in PLUs, designated land uses, and equivalent alternate land use served by FCSs within jurisdiction (Col. 6/Col. 5)									
Column 8:	Required Trash Abatement: Part III.B.2.d of the Order									
Column 9:	Compliance: Yes, if Col. 4 and/or Col. 7 is greater than Col. 8; No, if Col. 4 and/or Col. 7 is less than Col.8									
Column 10:	Provide comments, if necessary.									

Certified Full Capture Systems Database

Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7	Col. 8	Col. 9	Col. 10	Col. 11
Certified FCS(s) Installed	FCS Location	Nearest Cross Street	FCS Owner	FCS Maintained By	FCS Installation Date	CB ID No. Served by FCS	CB Type	CB Owner	CB Maintained By	Frequency of FCS Maintenance and other O&M Comments
Commercial	412 Bryant Street	Bryant Circle	CI	CI	6/24/2024	N/A	300-4	CI	CI	1X/6 mo
Commercial	324 Bryant Street	Bryant Circle	CI	CI	6/24/2024	N/A	301-4	CI	CI	1X/6 mo
Commercial	710 E. Ojai Avenue	Drown Ave.	CI	CI	6/24/2024	N/A	304-4	CI	CI	1X/6 mo
Commercial	501 E. Aliso Street	Waite St.	CI	CI	6/24/2024	N/A	302-4	CI	CI	1X/6 mo
Commercial	217 E. Aliso Street	Lion Street	CI	CI	6/24/2024	N/A	302-4	CI	CI	1X/6 mo
Commercial	307 Matilija Street	Montgomery Street	CI	CI	6/24/2024	N/A	300-4	CI	CI	1X/6 mo
Commercial	202 East Matilija Street	Signal Street	CI	CI	6/24/2024	N/A	302-4	CI	CI	1X/6 mo
Commercial	111 S. Signal Street (Libbey Park)	Topa Topa Street	CI	CI	6/25/2024	N/A	301-4	CI	CI	1X/6 mo
Commercial	205 S. Signal Street	Ojai Valley Trail	CI	CI	6/25/2024	N/A	302-4	CI	CI	1X/6 mo
Commercial	402 S. Signal Street	Santa Ana Street	CI	CI	6/25/2024	N/A	302-4	CI	CI	1X/6 mo
Commercial	313 S. Montgomery Street	Ojai Valley Trail	CI	CI	6/25/2024	N/A	300-4	CI	CI	1X/6 mo
Commercial	313 S. Montgomery Street	Ojai Valley Trail	CI	CI	6/25/2024	N/A	300-4	CI	CI	1X/6 mo
Commercial	409 Fox Street	Ojai Valley Trail	CI	CI	6/25/2024	N/A	302-4	CI	CI	1X/6 mo
Commercial	409 Fox Street	Ojai Valley Trail	CI	CI	6/25/2024	N/A	302-4	CI	CI	1X/6 mo
Notations:										
Form	Insert additional rows, as necessary.									
Column 1:	Indicate certified full capture system (FCS) installed in PLU, designated land uses, and equivalent alternate land use areas									
Column 2:	Name FCS street location and indicate whether: WS - west side; ES - east side; NS - north side; SS - south side									
Column 3:	Name the nearest cross street location of the FCS									
Column 4:	FCS Owned by: Co - County of L.A./ Ventura; Flood - L.A. County Flood Control District/ Ventura County Watershed Protection District; Ci - City; Ca - Caltrans; Pr - Private; Oth - Others									
Column 5:	FCS Maintained by: Co - County of L.A./ Ventura; Flood - L.A. County Flood Control District/ Ventura County Watershed Protection District; Ci - City; Ca - Caltrans; Pr - Private; Oth - Others									
Column 6:	Provide the date when FCS was installed									
Column 7:	Indicate County or City assigned catch basin (CB) identification (ID) numbers									
Column 8:	Type of CB based on Standard Plan for Public Works Construction from Greenbook Committee, Public Works Standards, Inc. (i.e., 300-2; 301-2; 302-2; 303-2; etc.)									
Column 9:	CB Owned by: Co - County of L.A./ Ventura; Flood - L.A. County Flood Control District/ Ventura County Watershed Protection District; Ci - City; Ca - Caltrans; Pr - Private; Oth - Others									
Column 10:	CB maintained by: Co - County of L.A./ Ventura; Flood - L.A. County Flood Control District/ Ventura County Watershed Protection District; Ci - City; Ca - Caltrans; Pr - Private; Oth - Others									
Column 11:	Indicate frequency of FCS maintenance (e.g. inspection & cleanout: 1x/3 mo., 1x/6 mo., 1x Nov., 1x Jan., etc.)									

2015 Trash Amendments City of Ojai

County of Ventura
Priority Land Uses

Map Author: Emily Welsh
February 2018



Storm Drain Network

- Inlets
- Storm Water Line

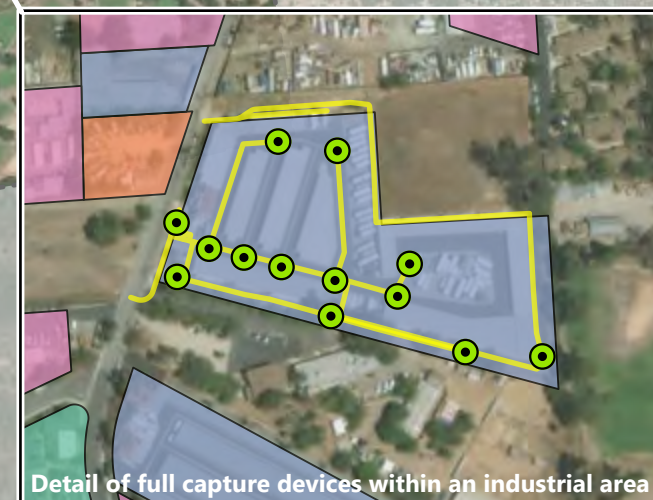
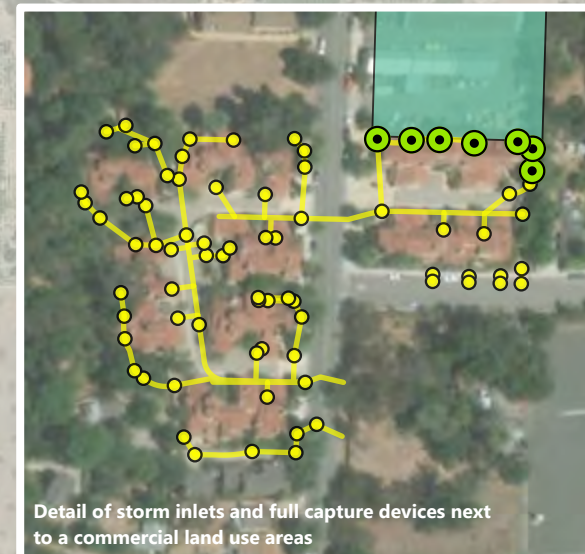
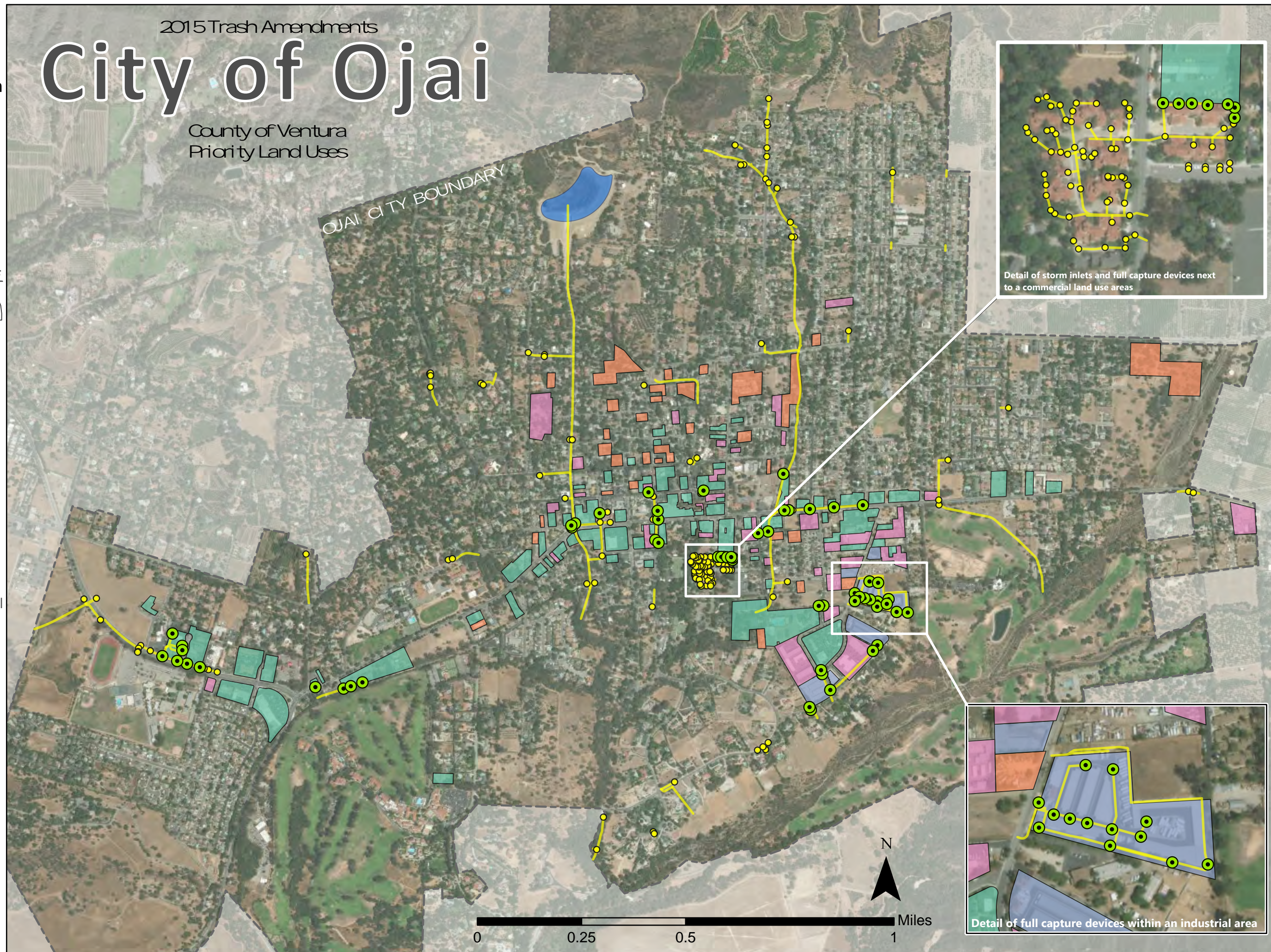
Recommended Locations

- Detention Basin
- Full Capture Device

Priority Land Use Areas

- Commercial
- High-Density residential
- Industrial
- Mixed Urban

Data Source: VCWPD and
www.ventura.org/gis-and-mapping



2010 Permit MCM Forms

Annual Report Data Summary Sheet

Industrial and Commercial Business Inspections

2023-2024

Performance Standards

Permittee: Ojai

Site Inspection and Enforcement	
Did the Permittee maintain and update the Industrial and Commercial Facility Inventory?	Yes
Was the industrial inspection checklist reviewed/revised to be consistent with the permit?	Yes
Was the commercial business-specific checklist reviewed/revised to be consistent with the permit?	Yes
Have initial inspections of commercial and industrial facilities been completed? (inspections to be completed by July 8, 2012)	Yes
Were follow-up inspections conducted as necessary?	Yes
Did inspectors ensure information on BMPs was available on site?	Yes
Has a progressive enforcement policy been implemented?	Yes
Have key staff involved in the Business Inspection program received training?	Yes
	N/A
	N/A

Comments:



Annual Report Data Summary Sheet

Industrial and Commercial Business Inspections

2023-2024

Inventory & Inspections

Permittee:																			
Number of Facilities:	Inventory									Inspection Results for Reporting Year									
	Watersheds						Filed and Current NOI Facilities	Filed and Current NEC facilities	Identified as Non-Filers under the IAGSP (no WDID number) (a)	Inspection/Education			Progressive Enforcement* (not in compliance with stormwater controls)				IASGP Compliance		
										NOI Facilities		NEC Facilities	NOI and NEC Facilities				NOI Facilities	NEC Facilities	Non-filers
	Malibu Creek	Calleguas Creek	Santa Clara River	Cuyama River	Ventura River	Misc. Coastal				Inspected	With Information on BMPs Available On-site?	Inspected (Minimum 20% Required)	Requiring Follow-up inspection	Requiring Second Follow-up inspection	Referred to Regional Board	In Compliance Following Progressive Enforcement	With SWPPPs On-Site	Verified as having no exposure ** (b)	Verified that filed as NOI and/ or NEC (c)
	Industrial Facilities				3		2	1		0	0	0	0	0	0	0	0	0	
Federally Mandated Facilities					0														
Automotive Dealers/Gas Stations					3														
Automotive Service Facilities					8														
Nurseries					0														
Restaurants					29														
Total	0	0	0	0	43	0	2	1	0	0	0	0	0	0	0	0	0	0	

* Follow-up inspection is required within four weeks

** At minimum 20% of facilities identified as Non-Exposure require inspection annually

a) number of facilities "Identified as Non-filers" = facilities in the listed categories that are required to file for the permit but have not (excludes all non-exposure facilities)

b) number of NEC facilities inspected & verified as having no exposure

c) number of facilities that were identified as non-filers and inspected &/or verified that they filed either NOI or NEC

Comments:

Annual Report Data Summary Sheet

Industrial and Commercial Business Inspections 2023-2024

Training

Permittee: Ojai

Training	
Number of Staff Targeted	1
Number Staff Trained	1

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Comments:

Annual Report Data Summary Sheet

Construction Inspections 2023-2024

Permit Tracking

Permittee: Ojai

Did the Permittee maintain an electronic system to track grading permits, encroachment permits, and any other municipal authorization to move soil?

Yes

Permit Category	Total Number of Permits Granted in Reporting Period
Grading Permits	0
Encroachment Permits	164
Demolition Permits	6
Building Permits	400
Local Construction Permits	0
Other	0
Total	570

Comments:

Encroachment Permits tracked via an excel spreadsheet stored on the City's main servers.
Demolitions permits were all partial demo related to remodels.

Annual Report Data Summary Sheet

Construction Inspections 2023-2024

Stormwater Pollution Prevention Plans

Permittee: Ojai

SWPPP Tracking	
Total number of projects required to submit Local SWPPP:	2
Total number of projects that submitted a Local SWPPP:	2
Total Number of projects required to submit State SWPPP:	1
Total Number of projects that submitted a State SWPPP:	1
Total number of these projects that filed a NOI:	0
Does the Permittee require proof of Change of Information form (COI) and a copy of the modified SWPPP(s) at any time a transfer of ownership takes place?	Yes

Comments:

Annual Report Data Summary Sheet

Construction Inspections 2023-2024

Inspections

Page 1 of 2

Permittee: Ojai

Minimum BMPS

Was each construction site less than 1 acre inspected to ensure that the minimum set of BMPs (Table 6) were implemented?	
Was each construction site greater than 1 acre and less than 5 acres inspected to ensure that the minimum set of BMPs (Tables 6 & 7) were implemented?	
Was each construction site greater than 5 acres inspected to ensure that the minimum set of BMPs (Tables 6, 7 & 8) were implemented?	
Was each project that includes roadbed or street paving, (non-maintenance) inspected to ensure that the minimum set of BMPs were implemented?	

High Risk Sites

Did the Permittee ensure implementation of enhanced practices such as increased BMP inspection and maintenance requirements at "high risk" sites?	
Did the Permittee require that high risk sites be inspected by the project proponent's Qualified SWPPP Developer or Qualified SWPPP Practitioner or personnel or consultants who are Certified Professionals in Erosion and Sediment Control (CPESC) at the time of BMP installation, at least weekly during the wet season, and at least once each 24 hour period during a storm event that generates runoff from the site?	
Did the Permittee require that the project proponent retain records of the inspection and a determination and rationale of the BMPs selected to control runoff during the wet season?	

Comments:

Annual Report Data Summary Sheet

Construction Inspections 2023-2024

Enforcement

Permittee: Ojai

Enforcement Actions	
Total number of Job Memorandums issued:	2
Total number of NOVs issued:	2
Total number of Admin Compliance Orders issued:	0
Total number of Cease/Desist Work Orders issued:	0
Total number of projects of Referred to Regional Board:	0
Total number of complaints transmitted by Regional Board:	0

Regional Board

Referrals to Board	
Total number violators of the municipal storm water ordinance and CWC 513260 referred to the Regional Water Board, after taking necessary measures:	0
Total number non-filers under the CASGP, referred to the Regional Water Board, no later than 15 days after making a determination of failure to file:	0

Referrals from Regional Board	
Total number of complaints transmitted by Regional Board	0
Was an initial investigation initiated within one business day on complaint(s) transmitted by the Regional Water Board Staff on the construction site(s) within its jurisdiction?	N/A

Comments:

Annual Report Data Summary Sheet

Construction Inspections 2023-2024

Post Construction BMPs

Permittee: Ojai

Were the constructed site design, source control and treatment control BMPs inspected to verify that they have been constructed in compliance with all specifications, plans, permits, ordinances, and the MS4 permit prior to approving and/or signing off for final occupancy and issuing the Certificate of Occupancy for all construction projects subject to post-construction controls?

Yes

Number of projects inspected for post-construction stormwater controls prior to issuance of Certificate of Occupancy:

25

One project with multiple buildings or units may have multiple Certificates of Occupancy

Comments:

Annual Report Data Summary Sheet

Construction Inspections 2023-2024

Training

Permittee: Ojai

Training	
Number of Staff Targeted	1
Number Staff Trained	1

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Comments:

Illicit Discharge and Illicit Connections 2023-2024

Illicit Discharges

Page 1 of 3

Permittee: Ojai

Illicit Discharge Complaints Received	
Number of illicit discharges reported:	2
Number of reports responded to:	2
Number of reports that were actual illicit discharges:	2
Number of illicit discharges that were resolved:	2

Enforcement Actions Taken to Eliminate Illicit Discharges	
Total number of warnings:	1
Total number of NOV's:	1
Total number of legal actions/fines:	0
Total number enforcement actions for illicit discharges:	0

Type of Illicit Discharges								
Hazardous Material	Sewage	Wastewater	Building Materials	Landscape Debris	Animal wastes	Litter/ Trash	Other	Total*
			1				1	2
Type definitions								
Hazardous Material	By-products of society that can pose a substantial or potential hazard to human health or environment when improperly managed. Posses at least one of the four following characteristics (ignitability, corrosivity, reactivity, or toxicity), or identified as a listed waste (e.g. oil, used anti-freeze, hydraulic fluid).							
Sewage	The waste and wastewater produced by residential and commercial sources and discharged into sewers, includes the sludge produced by Publicly Owned Treatment Works.							
Wastewater	The spent or used water from a home, community, farm or industry that contains dissolved or suspended matter.							
Building Materials	Any debris associated with construction activities used to construct a building and/or stand/alone facility, such as plaster, dry-wall, nails, wood, etc.							
Landscape Debris	Excessive eroded soils, sediment and/or organic materials							
Animal wastes	Discharge from confinement facilities, kennels, pens, recreational facilities, stables, show facilities, and residential yards.							
Litter/Trash	Synthetic consumer by-products							
Other	Any remaining materials that do not fit into the above mentioned categories.							

Annual Report Data Summary Sheet

Illicit Discharge and Illicit Connections 2023-2024

Illicit Discharges

Page 2 of 3

Permittee: Ojai

Probable Causes of Illicit Discharges					
Accident	Cleaning Activities	Spill/ Overflow	Unknown Cause	Other	Total*
		1		1	2
Probable Cause Definitions					
Accident	An unpreventable or chance happening that occurs unexpectedly, without deliberate plan or cause.				
Cleaning Activities	Any activity intended to wash, tidy up, or make clean.				
Spill/ Overflow	A preventable release of material; may be the result of poor maintenance or negligence.				
Unknown	Cause is unidentified; unable to determine origin.				
Other	Any remaining incidents that do not fit into the above mentioned categories.				

Sources of Illicit Discharges					
Residential	Industrial/ Commercial	Permittee Facility	Construction Activities	Unknown Source	Total*
			1	1	2
Source Definitions					
Residential	Discharge generated from residential activities; can include solid waste (trash, discarded appliances), automotive maintenance/cleaning by-products (oil, transmission fluid), home repair/remodel waste (paint, plaster) and yard trimmings.				
Industrial/ Commercial	Discharge of all solid and unwanted materials emanating from a business or industrial facility/operation; may be liquid, sludge, solid or hazardous.				
Co-permittee Facility	Discharge of effluent or waste from a Co-permittee owned facility (includes corporate yards, and waste water treatment plants); may be composed of domestic wastewaters and/or industrial				
Construction Activities	Discharge of building materials, dredging materials (including sediment), tree stumps, and rubble from construction and demolition of homes, commercial buildings and other structures and pavements. May contain lead, asbestos, or other hazardous material.				
Unknown	Any discharge from city streets and adjacent domestic or commercial properties that could carry pollutants of various kinds into the storm drains and receiving waters that cannot be traced to source or does not fit into the above mentioned categories.				

*The total of each table should equal the total actual illicit discharges.

	Cause	Type	Source	Actual Illicit Discharges
Total	2	2	2	2

continued

Annual Report Data Summary Sheet

Illicit Discharge and Illicit Connections 2023-2024

Illicit Discharges

Page 3 of 3

Permittee: Ojai

Comments: (Please provide any additional information on how illicit discharges were detected, inspected and eliminated.)

Illicit Discharge and Illicit Connections 2023-2024

Permittee: Ojai

Did the Permittee document the procedures of the ID/IC Program and make them available for public review?	Yes
Did the Permittee maintain a phone hotline to receive reports of ID/IC?	Yes
Did the Permittee maintain a web site to receive/direct reports of ID/IC?	Yes

Does the Permittee have legal authority to prevent and remove illicit connections and illicit discharges?	Yes
---	-----

Did the Permittee respond within one business day or discovery or report of a suspected illicit discharge and abate, contain, and/or cleanup the discharge?	Yes
Did the Permittee investigate illicit discharges during or immediately following containment and cleanup activities?	Yes
Did the Permittee take appropriate enforcement action to eliminate the illicit discharge?	Yes
Did the Permittee keep records of all illicit discharge discoveries, reports, responses, and formal enforcement?	Yes

--

Illicit Discharge and Illicit Connections 2023-2024

Permittee: Ojai

Did the Permittee submit a map of all channeled portions of the storm drain system in a uniform format? (Due by October 8, 2010)	Yes
Did the Permittee submit to the Principal permitted a map of all portions of the storm drain system consisting of pipes 36 inches in diameter or greater in a uniform format? (Due by May 7, 2012)	Yes
Did the Permittee submit map of all portions of the storm drain system consisting of pipes 18 inches in diameter or greater in a uniform format? (Due by May 7, 2014)	Yes

Did the Permittee screen all portions of the storm drain system consisting of pipes 36 inches in diameter of greater? (Due by May 7, 2012)	Yes
Did the Permittee screen all high priority areas identified during the mapping of illicit connections and discharges? (Due by May 7, 2012)	Yes
Did the Permittee screen all portions of the storm drain system 50 years of age or older? (Due by May 7, 2012)	Yes

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Annual Report Data Summary Sheet

Illicit Discharge and Illicit Connections 2023-2024

Illicit Connections

Permittee: Ojai

Illicit Connections	
Did the Permittee maintain a list of all connections under investigation for possible illicit connection and their status?	Yes
Did the Permittee complete investigation of reports of illicit connections to determine the source, nature, and volume of the discharge as well as the responsible party within 21 days?	Yes
Did the Permittee keep records of all illicit connection investigations and formal actions taken to eliminate all illicit connections?	Yes

Illicit Connections Complaints Received	
Number of illicit connection incidents reported:	0
Number of reports responded to:	0
Number of reports that were actual illicit connections:	0
Number of illicit connections that were eliminated:	0

Enforcement Actions Taken to Eliminate Illicit Connections	
Total number of warnings:	0
Total number of NOVs:	0
Total number of legal actions/fines:	0
Total number enforcement actions for illicit connections:	0

Termination	
Upon confirmation of an illicit connection, did the Permittee terminate the connection using formal enforcement within 180 days of completion of the investigation?	Yes

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Annual Report Data Summary Sheet

Illicit Discharge and Illicit Connections 2023-2024

Training

Permittee: Ojai

Training	
Number of Staff Targeted	1
Number Staff Trained	1

Did the Permittee conduct training for their employees and ensure contractors are trained who are responsible for IC/ID (IDDE)?

Yes

Comments:

PW Inspector trained and contractors expected to provide their own training. Educational information provided.

Annual Report Data Summary Sheet

Land Development 2023-2024

Performance Standards

Permittee: Ojai

Does Permittee's CEQA process include the procedures necessary to consider potential stormwater quality impacts? (Due by July 8, 2011)	Yes
Does Permittee's General Plans include watershed and stormwater quality and quantity management considerations and policies?	Yes
Does Permittee conduct a detailed review of proposed BMPs, and does review included sizing calculations and pollutant removal performance?	Yes
Did Permittee establish authority among municipal departments with project review jurisdiction? (by July 8, 2011)	Yes
Did Permittee develop and implement a system for tracking projects that have been conditioned for post-construction treatment control BMPs? (Due by July 8, 2011)	Yes
Does Permittee conduct inspections of completed projects subject to the Planning and Land Development Program requirements to ensure proper installation of BMPs (effective 90 days after approval of Manual)	Yes
Does Permittee inspect post-construction BMPs operated by the Permittee at least once every 2 years? (Due July 8, 2012)	Yes
Did Permittee take enforcement action based on the results of the inspections?	N/A
Does Permittee require an Operation and Maintenance Plan for applicable stormwater BMPs prior to final Certificate of Occupancy?	Yes
Does Permittee require annual reports for private post-construction BMPs to demonstrate proper maintenance and operations? (Due by July 8, 2011)	Yes

Annual Report Data Summary Sheet

Land Development
2023-2024

General Plan

Permittee: Ojai

Date of General Plan	5/13/1987
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General Plan Elements	General Plan includes Stormwater Requirements (Y/N)	Scheduled Date for Significant Rewrite of General Plan	Date Submitted to Regional Board
Land Use	No		5/13/1987
Housing	No		8/10/2023
Conservation	Yes		5/13/1987
Open space	Yes		5/13/1987

Comments:

Land Development 2023-2024

Permittee: Ojai

Comments:

Annual Report Data Summary Sheet

Land Development 2023-2024

BMP Maintenance

Permittee: Ojai

Permittee Operated BMPs*	
Total number of Permittee operated treatment control measures:	0
Number Permittee operated treatment control measures inspected:	0
Number of Permittee operated treatment control measures found operational at inspection, or returned to operational status:	0
Were all Permittee treatment control measures inspected once every two years:	Yes

* Inspections required once every two years

the BMP performance) was: <ul style="list-style-type: none">• Hauled away and legally disposed of; or• Applied to the land without runoff; or• Discharged to the sanitary sewer system (with permits or authorization); or• Treated or filtered to remove bacteria, sediments, nutrients, and meet all limitations?	Yes
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Privately Maintained BMPs	
Number of privately maintained BMPs	6
Number of annual reports requested:	0
Number of annual reports received:	0
Number of enforcement actions:	0

Comments:

Annual Report Data Summary Sheet

Land Development
2023-2024

Training

Permittee: Ojai

Training	
Number of Staff Targeted	1
Number Staff Trained	1

Comments:

Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Capital Improvement Projects

Page 1 of 2

Permittee: Ojai

Summary of Capital Improvement Projects	
Number of construction projects*, excluding maintenance and emergency repair, disturbing < 1 acre:	3
Number of projects required to have SWPCP:	1
Number of projects subject to State GCP:	0
Number of Projects required to have SWPPP/NOI:	2

*Excludes projects with minimal land disturbance (e.g. street signs, traffic signals, etc)

Enforcement Actions	
Total number of Job Memorandums issued:	0
Total number of NOVs issued:	0
Total number of Admin Compliance Orders issued:	0
Total number of Cease/Desist Work Orders issued:	0
Total number of Projects Referred to Regional Board:	0
Total number of complaints transmitted by Regional Board:	0

Continued on next page

Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Capital Improvement Projects

Page 2 of 2

Permittee: Ojai

Public Construction Activities Management	
Did the Permittee comply with all the Development Planning Program requirements for public construction projects?	Yes
Did the Permittee comply with all the Development Construction Program requirements at Permittee owned or operated construction sites?	Yes
Did the Permittee require the development of a Storm Water Pollution Control Plan for public projects* including those under a Capital Improvement Project Plan that disturb less than one acre of soil?	Yes

*Excludes projects with minimal land disturbance (e.g. street signs, traffic signals, etc)

Comments:
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Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Facilities

Permittee: Ojai

Did the Permittee require Permittee-owned and/or leased facilities, including but not limited to vehicle/equipment maintenance facilities, material storage facilities, and corporation yards, to ensure implementation of appropriate BMPs identified in Table 10 of the Permit?

Yes

Summary of Permittee-Owned and Leased Vehicle Maintenance, Material Storage and Corporation Yards

Facility Name	Location
Public Works Yard	408 S. Signal Street, Ojai, CA, 93023

Vehicle And Equipment Wash Areas

Did the Permittee address discharges of wash waters from vehicles and equipment washing facilities by implementing one of the following (Due by July 8, 2011)

- Self-contain, and haul-off for disposal;
- Equip with a clarifier;
- Equip with an alternative pre-treatment device; or
- Plumb to the sanitary sewer?

Yes

Comments:

In 2019, the City of Ojai established a designated vehicle and equipemnt wash area and installed a water quality catch basin with clarifier, which is also connected to our sewage system for overflow. Staff are trained annually on yard maintenance and use. Any new employees are trained withing 6 months of employment.

Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Integrated Pest Management

Permittee: Ojai

Integrated Pest Management	
Did the Permittee implement an integrated pest management (IPM) program consistent with Permit? (Due by July 8, 2011)	Yes
Did the Permittee prepare and annual update an inventory of pesticides used by all internal departments, divisions, hired contractors and other operational units? (Due by September 8, 2012)	Yes
Did the Permittee establish standard protocols for routine and non-routine application of pesticide consistent with the permit requirements? (Due October 8, 2010)	Yes

Comments:

Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Catch Basin O&M

Permittee: Ojai

Coordination with Regional Board

Did the Permittee prepare a map or list of catch basins, with GPS coordinates, designations, and rationale for designations? (Due by October 8, 2010)

Yes

Summary of Catch Basin Prioritization	Priority A Catch Basins	Priority B Catch Basins	Priority C Catch Basins	Total	Total Tons Debris Removed
Number of Catch Basins	8	30	134	172	1
Number of Catch Basins Inspections*	8	30	134	172	1
Number of Catch Basins Cleaned* (that contained more than 25% of trash)	2	12	30	44	1

* A catch basin may be inspected or cleaned more than once during a the permit year.

Did the Permittee inspect the legibility of the catch basin label by all inlets before the beginning of the wet season?

Yes

Were catch basins with illegible stencils recorded and re-stenciled or relabeled within 15 days of inspection?

Yes

Comments:

Heavy rains fall and lack of infrastructure (sidewalks, curb and gutter, etc) allowed for havy flows of dirt and debis into catch basins.

Public Agency Activities 2023-2024

Permittee: Ojai

Comments:

Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Trash Management

Permittee: Ojai

Do the Permittee have trash receptacles, or equivalent trash capturing devices in areas subject to high trash generation within its jurisdiction? (Due by July 8, 2011)	Yes
Were trash receptacles cleaned out and maintained as necessary to prevent trash overflow?	Yes
Did the Permittee provide additional trash management practices in areas defined as Priority A? (Due by July 8, 2012)	Yes
How many trash excluders have been installed to date?	16
Did the Permittee implement alternative or enhanced BMPs instead of trash excluders?	No
Did Permittee require appropriate measures for any event in the public right of way or wherever it is foreseeable that substantial quantities of trash and litter may be generated? <ul style="list-style-type: none">• Proper management of trash and litter generated• Arrangement for temporary screens to be placed on catch basins• Arrangement that trash is removed after the event	Yes

Briefly describe what your agency has done to identify high trash areas and manage trash and litter from those areas.

Collection and use of historical data and institutional knowledge from our maintenance staff, on-site inspections, BMP's, and clean-up of catch basins.

Briefly describe what additional trash management your agency has done within Priority A areas (if any). Need to demonstrate equivalent trash removal if trash excluders were not installed.

On-site inspections, especially before rain events, BMP implementation, and clean-up of basins when necessary.

Briefly describe what your agency has done to manage trash and litter from public events:

The Public Works Department works closely with our Events Coordinator to ensure permittees have sufficient amount of trash and recycle cans for their anticipated amount of attendees. We also establish with the permittees a plan for disposal of refuse. Local trash company information is given for assistance. The City will also assign staff overtime to work larger events to manage trash and recycling.

Annual Report Data Summary Sheet

Public Agency Activities
2023-2024

Spills and Emergency Response

Permittee: Ojai

Were there any emergencies that caused the Permittee to invoke Emergency Procedures Self-Waiver?	No
Were self-waivers reported to the Regional Board?	No

Summary of Emergency Procedures	
Date Emergency Procedures invoked	Description

Comments:

Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Streets and Roads

Permittee: Ojai

Sweeping and Maintenance	
Did the Permittee perform street sweeping of curbed streets in commercial areas and areas subject to high trash generation at least two times a month?	Yes
Did the Permittee require that appropriate BMPs (specified on page 79 of the Permit) be implemented for any project that includes roadbed or street paving, repaving, patching, digouts, or resurfacing road surfaces?	Yes

Summary of Street Sweeping Activities	
Total curb miles in the system:	33
Total curb miles swept*:	33
Total amount of debris removed by street sweeping (tons):	183

* Total miles swept include sections swept more than once and reflects Permit requirement of sweeping commercial and high trash areas at least twice per month as well as other areas.

Comments:
Street sweeping throughout the entire city occurs on the 1st and 3rd Tuesday of every month. Debris is placed in 20 yard trash bins and disposed of and weighed and recorded by our local waste management company.

Annual Report Data Summary Sheet

Public Agency Activities 2023-2024

Training

Permittee: Ojai

Training	
Number of Staff Targeted	1
Number Staff Trained	1

Did the Permittee provide training for key staff whose interactions, jobs, and activities affect stormwater quality? (Due June 30, annually)	Yes
Did the Permittee provide training for contractors, or ensure that contractors were trained, whose interactions, jobs, and activities affect stormwater quality? (Due June 30, annually)	Yes
Did the Permittee conduct training for key staff that use or have the potential to use pesticides or fertilizers? (Due June 30, annually)	Yes
Did the Permittee provide training for contractors who use or have the potential to use pesticides or fertilizers, or ensure that contractors were trained? (Due June 30, annually)	Yes

Comments:
The City of Ojai targeted staff trained. The City of Ojai requires all contractors to attain training for activities that affect stormwater quality and who use pesticides or fertilizers. The City of Ojai does not provide training but does supply educational information, when needed.

Annual Report Data Summary Sheet

Public Outreach 2023-2024

Contact Information

Permittee: Ojai

Name of Public Reporting Contact Person: (designated staff members are provided with relevant stormwater quality information, including program activities and preventative stormwater pollution control information)	Lindy Palmer, Public Works Director
Address of Public Reporting Contact Person:	408 S. Signal Street, Ojai CA, 93023
Phone number of Public Reporting Contact Person:	(805) 646-5581
Number for Reporting Illicit Discharges and Connections (Hotline):	(805) 646-5581 (Business Hours) (805) 722-7239 (After Hours)
Public reporting information has been listed in the government white pages of the local phone book:	yes
If not, expected date of listing in phone book :	
Web Sites Listing Contact Information for Public Reporting:	www.ojai.ca.gov

Comments:

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Public Outreach 2023-2024

Permittee: Ojai

Comments:

Annual Report Data Summary Sheet

Public Outreach 2023-2024

Outreach Efforts

Permittee: Ojai

Retail Partnership Outreach* Summary		
Type of Business	Number of type of Business	Number of Businesses Receiving Materials
Automotive parts stores	1	1
Home improvement centers/Lumber yards/Hardware stores	2	2
Pet shops /Feed stores	3	3
Total	6	6
*Permit requires by July 8, 2011		

Local Community Education and Outreach Program	
<i>(Excludes all countywide events including County Fair, Science Fair, Coastal Cleanup Day, Radio Script Contest and Times in Education Program)</i>	
Number of impressions made via print (newspaper ads/articles, utility bill inserts, mailings)	0
Number of impressions made via TV (cable stations, special shows using gross impressions or calculate by using 5% of the homes showing per week, then document how the figure was calculated)	0
Number of impressions made via radio	0
Number of impressions made via other media (non-staffed display, web page)	1
Total number of public communication effort impressions	1

Total number of community outreach contacts (group presentations, events)	0
Total number of school educational outreach contacts	0
Total number of miscellaneous contacts not included above	1
Total number of contacts reached by meeting the public	1
TOTAL ANNUAL CONTACTS & IMPRESSIONS	2

Definitions	
Impression	Public exposure to information on stormwater quality
Contacts	Interactive communication with the public i.e. meetings and other face to face situations.

Annual Report Data Summary Sheet

Public Outreach 2023-2024

Narrative

Permittee: Ojai

Outreach Efforts, Volunteer Programs and Community Events (Please provide additional information on your program's public outreach efforts as you would like it to appear in the annual report. If needed, a separate file or program may be used.)

Stormwater educational brochures and other related materials were distributed at City Hall via the Building and Planning Counter and at the Public Works Department main office.

Business Assistance Program

Educational information are available to the public at the Building and Planning front counter: as well as; provided in our City planning review regarding the SWPPP.